

FALL 2024/SPRING 2025 ACADEMIC CALENDAR

Fall 2024 ACADEMIC CALENDAR*			
July	Thurs 4	HOLIDAY: Fourth of July (Campus Closed)	
	Thurs 25	Fall Semester Start Date	Wk 1
		Ongoing Registration through Advising	Wk 1
		Self-Pace classes Start Date (OSLF and OLIN)	Wk 1
Tues 30	5-week (Session 1) classes Start Date	Wk 2	
August	Mon 12	8-week (Session 1) and 16-week classes Start Date	Wk 4
	Wed 14	Fall Census Date	Wk 4
		Fall Payment Deadline for Student not on a Payment Plan	Wk 4
		First Installment Due for Students on a Payment Plan	Wk 4
	Mon 26	5-week (Session 1) classes End Date	Wk 6
	Tues 27	5-week (Session 2) classes Start Date	Wk 6
	Wed 28	Fall Session 1 Administrative Withdrawals Due to Non-Participation	Wk 6
September	Mon 2	HOLIDAY: Labor Day (Campus Closed)	Wk 7
	Fri 13	Second Installment Due for Students on a Payment Plan	Wk 8
October	Tues 1	5-week (Session 2) classes End Date	Wk 11
	Thurs 3	5-week (Session 3) classes Start Date	Wk 11
	Thurs 10	8-week (Session 1) classes End Date	Wk 12
		Spring Syllabus Deadline for Faculty	Wk 12
	Sun 13	Third Installment Due for Students on a Payment Plan	Wk 13
	Mon 14	8-week (Session 2) classes Start Date	Wk 13
November	Tues 5	5-week (Session 3) classes End Date	Wk 16
		5-week (Session 4) classes Start Date	Wk 16
	Tues 12	Fourth Installment Due for Students on a Payment Plan	Wk 17
	Thu 28	HOLIDAY: Thanksgiving (No Classes 11/25 to 11/30)	
Campus Closed (11/28 to 11/29)			
December	Mon 9	8-week (Session 2) and 16-week Classes End Date	Wk 20
	Thurs 12	5-week (Session 4) classes End Date	Wk 20
	Sat 14	Last Day of Fall Classes	Wk 20
	Mon 23	Fall Final Grade Deadline	
	Tues 24	HOLIDAY: Christmas (Campus Closed 12/24 to 1/2)	

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SPRING 2025 ACADEMIC CALENDAR*			
January	Mon 6	Ongoing Registration through Advising and Registrar	
	Mon 13	5-week (Session 1) and Self-Pace (OSLF and OLIN) classes Start Date	Wk 1
	Mon 20	HOLIDAY: MLK Day (Campus Closed)	Wk 2
	Tues 21	8-week (Session 1) and 16-week classes (FFV, HYF, OLE) Start Date	Wk 2
February	Mon 3	Spring Census Date	Wk 4
		Spring Payment Deadline for Student not on a Payment Plan	Wk 4
		First Installment Due for Students on a Payment Plan	Wk 4
	Tues 4	Spring Session 1 Administrative Withdrawals Due to Non-Participation	Wk 4
	Mon 17	5-week (Session 1) classes End Date	Wk 6
	Tue 18	5-week (Session 2) classes Start Date	Wk 6
March	Wed 5	Second Installment Due for Students on a Payment Plan	Wk 8
	10-13	Spring Break: 8-week, 16-week, and self-pace classes do not meet; ALL 5 Week Classes Meet	Wk 9
	Mon 24	5-week (Session 2) classes End Date	Wk 11
		8-week (Session 1) classes End Date - End Date for Monday classes	Wk 11
	Tues 25	5-week (Session 3) classes Start Date	Wk 11
	Thurs 27	Last Day to enroll in 8-week (Session 2) and Self-Pace Classes	Wk 11
	Mon 31	8-week (Session 2) classes Start Date	Wk 12
April	Fri 4	Third Installment Due for Students on a Payment Plan	Wk 13
	Fri 18	HOLIDAY: Easter (Campus Closed)	Wk 14
	Mon 28	5-week (Session 3) classes End Date	Wk 16
	Tues 29	5-week (Session 4) classes Start Date	Wk 16
May	TBD	Spiritual Enrichment Chapel	TBD
	Sun 4	Fourth Installment Due for Students on a Payment Plan	Wk 17
	Thurs 22	8-week (Session 2) and 16-week classes End Date	Wk 19
	Mon 26	HOLIDAY: Memorial Day (Campus Closed 5/23 to 5/26)	Wk 20
June	Mon 9	5-week (Session 4) classes - End Date for Monday classes	Wk 22
		Self-Pace classes End Date	Wk 22
		Last Day of Spring Classes	Wk 22
	Mon 16	Spring Final Grade Deadline	
	Thurs 19	HOLIDAY: Juneteenth (Campus Closed 6/19)	

*Please refer to the Course Schedule for individual start dates and Refund Schedule for tuition refund policy regarding drops after start of the class. Calendar dates are subject to change.

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REFUND POLICY

If a class is cancelled by the institution prior to class starting date, 100% of tuition and applicable fees for the particular course will be refunded. A change in the scheduled professor does not constitute a cancellation and will not entitle the student to a refund.

Official notice of course change requests must be submitted by the student according to the published refund schedule in order to qualify for any tuition refunds. Adjustments will be made to tuition charges which are considered refundable and are designated in the tuition schedule.

Refunds that are in excess of all student account charges (tuition, fees, and other related expenses) will be mailed to the student. *Students should maintain their current address and contact information online at MyRecords: <https://cbshouston.sharepoint.com/sites/MyCBS>* Note: The following refund schedule differs from the Department of Education and other financial aid refund policies. Students who are receiving financial aid under Title IV or other financial aid programs should also consult the Title IV refund policies in this Catalog or contact the Office of Financial Aid for details.

Refund Schedule

Prior to the first scheduled day of the semester: 100%

Full-Term	15-20 week course
Drop prior to the start of the term	100% refund
Drop during the first & second week of the term	70% refund
Drop during the third & fourth week of the term	30% refund
Drop after the fifth week of the term	0% refund
Part of Term*	12-14 week course
Drop prior to the start of the term	100% refund
Drop during the first week of the term	70% refund
Drop during the second week of the term	30% refund
Drop after the third week of the term	0% refund
Part of Term*	10-11 week course
Drop prior to the start of the first class meeting	100% refund
Drop after the first class meeting	70% refund
Drop after the second class meeting	30% refund
Drop after the third class meeting	0% refund
Part of Term*	5-9 week course
Drop prior to the start of the first class meeting	100% refund
Drop after the first class meeting	70% refund
Drop after the second class meeting or later	0% refund
Part of Term*	2-4 week course
Drop prior to the start of the first class meeting	100% refund
Drop after the first class meeting	70% refund
Drop after the second class meeting or later	0% refund
Part of Term	1 week course
Drop prior to the start of the first class meeting	100% refund
Drop on/by the first class meeting	70% refund
Drop on/by the second class meeting	0% refund

*For online classes a class meeting refers to the Monday of each week of the class. Hence the first class meeting would be the first Monday when the class is scheduled, the second Monday the second class meeting, etc.