

## FALL 2023/SPRING 2024 ACADEMIC CALENDAR

Fall 2023 ACADEMIC CALENDAR*				
<b>July</b>	Mon 3	Fall Semester Start Date	Wk 1	
		Ongoing Registration through Advising and Registrar (sessions 1-2)	Wk 1	
		Self-Pace Classes Start (OLE and OLIN)	Wk 1	
	Tues 4	<b>Holiday: Fourth of July (Campus Closed)</b>		
	Mon 10	5-/7-/14-week classes Session 1 Start Date (OLE/HYF/FFV)	Wk 2	
		Installment Due for Students on a Payment Plan	Wk 2	
	Thurs 27	Fall Payment Deadline for Student not on a Payment Plan	Wk 4	
		Fall Session 1 Administrative Withdrawals Due to Non-Participation	Wk 4	
<b>Fall Census Date</b>		Wk 4		
<b>August</b>	Thurs 10	5-week classes Session 1 End Date (FFV and HYF)	Wk 6	
		Installment Due for Students on a Payment Plan	Wk 6	
	Mon 14	5-week classes Session 2 Start Date (FFV and HYF)	Wk 7	
	Sat 26	7-week classes Session 1 End Date (OLE)	Wk 8	
<b>September</b>	Mon 4	<b>HOLIDAY: Labor Day (Campus Closed)</b>	Wk 10	
		7-week classes Session 2 Start Date (OLE)	Wk 10	
		14-week classes Session 2 Start Date (OLE and HYF)	Wk 10	
	Sun 10	Installment Due for Students on a Payment Plan	Wk 10	
	Mon 18	5-week classes Session 2 End Date (FFV and HYF)	Wk 12	
	Wed 25	5-week classes Session 3 Start Date (FFV and HYF)	Wk 13	
<b>October</b>	Thurs 12	Spring Syllabus Deadline for Faculty	Wk 15	
	Sat 14	14-week classes Session 1 End Date (OLE)	Wk 15	
	Sat 21	7-week classes Session 2 End Date (OLE)	Wk 16	
	Mon 23	7-week classes Session 3 Start Date (OLE)	Wk 17	
	Thurs 26	5-week classes Session 3 End Date (FFV and HYF)	Wk 17	
<b>November</b>	Mon 6	5-week classes Session 4 Start Date (FFV and HYF)	Wk 19	
	Thu 25	<b>HOLIDAY: Thanksgiving (Campus Closed 11/25 to 11/26)</b>	Wk 21	
<b>December</b>	Sat 9	7-week classes Session 3 End Date (OLE)	Wk 23	
		14-week classes Session 2 End Date (OLE and HYF)		
	Thurs 14	5-week classes Session 4 End Date (FFV and HYF)	Wk 24	
	Thurs 21	<b>Fall Final Grade Deadline</b>	Wk 25	
	Fri 22	<b>HOLIDAY: Christmas (Campus Closed 12/22 to 1/1)</b>	Wk 26	
	Thurs 28	<b>Last Day of Fall Classes</b>	Wk 26	

## FALL 2023/SPRING 2024 ACADEMIC CALENDAR

<b>SPRING 2023/2024 ACADEMIC CALENDAR*</b>			
<b>January</b>	Wed 3	Self-Pace Classes Start (OLE and OLIN)	Wk 1
		Ongoing Registration through Advising and Registrar (sessions 1-2)	Wk 1
	Mon 8	5-week classes Session 1 Start Date (FFV)	Wk 2
	Wed 10	Installment Due for Students on a Payment Plan	Wk 2
	Thurs 11	7-week classes Session 1 Start Date (OLE)	Wk 2
		14-week classes Session 1 Start Date (OLE)	Wk 2
	Mon 15	<b>HOLIDAY: MLK Day (Campus Closed)</b>	Wk 3
	Thurs 26	Spring Payment Deadline for Student not on a Payment Plan	Wk 4
		Spring Session 1 Administrative Withdrawals Due to Non-Participation	Wk 4
<b>Spring Census Date</b>		Wk 4	
<b>February</b>	Fri 10	Installment Due for Students on a Payment Plan	Wk 6
	Mon 12	5-week classes Session 1 End Date (FFV and HYF)	Wk 7
	Tue 13	5-week classes Session 2 Start Date (FFV and HYF)	Wk 7
<b>March</b>	Mon 06	7-week classes Session 1 End Date (OLE)	Wk 10
	Fri 10	Installment Due for Students on a Payment Plan	Wk 10
	Mon 11	7-week classes Session 2 Start Date (OLE)	Wk 11
		14-week classes Session 2 Start Date (OLE)	Wk 11
	Mon 18	5-week classes Session 2 End Date (FFV and HYF)	Wk 12
	Tues 19	5-week classes Session 3 Start Date (FFV and HYF)	Wk 12
	Fri 29	<b>HOLIDAY: Easter (Campus Closed)</b>	Wk 13
<b>April</b>	Sat 20	14-week classes Session 1 End Date (OLE and HYF)	Wk 16
	Mon 22	5-week classes Session 3 End Date (FFV and HYF)	Wk 17
	Tues 23	5-week classes Session 4 Start Date (FFV and HYF)	Wk 17
	Sat 27	7-week classes Session 2 End Date (OLE)	Wk 17
<b>May</b>	Wed 01	Spiritual Enrichment Chapel	Wk 18
	Mon 6	7-week classes Session 3 Start Date (OLE)	Wk 18
	Mon 27	<b>HOLIDAY: Memorial Day (Campus Closed 5/24 to 5/27)</b>	Wk 22
	Tues 28	5-week classes Session 4 Start Date (FFV and HYF)	Wk 22
	Tues 30	5-week classes Session 5 Start Date Tues and Thurs (FFV and HYF)	Wk 22
<b>June</b>	Mon 3	5-week classes Session 4 End Date for Monday classes (FFV and HYF)	Wk 23
	Sat 15	14-week classes Session 2 End Date (OLE and HYF)	Wk 24
	Wed 19	<b>HOLIDAY: Juneteenth (Campus Closed 6/19)</b>	Wk 25
	Sat 22	7-week classes Session 3 End Date (OLE)	Wk 25
	Thurs 27	5-week classes Session 5 End Date (FFV and HYF)	Wk 26
		<b>Spring Final Grade Deadline</b>	Wk 26
	Fri 28	<b>Last Day of Spring Classes</b>	Wk 26

## FALL 2023/SPRING 2024 ACADEMIC CALENDAR

\*Please refer to the Course Schedule for individual start dates and Refund Schedule for tuition refund policy regarding drops after start of the class. Calendar dates are subject to change.

### REFUND POLICY

If a class is cancelled by the institution prior to class starting date, 100% of tuition and applicable fees for the particular course will be refunded. A change in the scheduled professor does not constitute a cancellation and will not entitle the student to a refund.

Official notice of course change requests must be submitted by the student according to the published refund schedule in order to qualify for any tuition refunds. Adjustments will be made to tuition charges which are considered refundable and are designated in the tuition schedule.

Refunds that are in excess of all student account charges (tuition, fees, and other related expenses) will be mailed to the student. *Students should maintain their current address and contact information online at MyRecords: <https://cbshouston.sharepoint.com/sites/MyCBS>* Note: The following refund schedule differs from the Department of Education and other financial aid refund policies. Students who are receiving financial aid under Title IV or other financial aid programs should also consult the Title IV refund policies in this Catalog or contact the Office of Financial Aid for details.

### Refund Schedule

Prior to the first scheduled day of the semester: 100%

Full-Term	12-14-week course
Drop <b>prior</b> to the start of the term	100% refund
Drop during the first week of the term	70% refund
Drop during the second week of the term	30% refund
Drop after the third week of the term	0% refund
Part of Term*	10-11 week course
Drop <b>prior</b> to the start of the first class meeting	100% refund
Drop after the first class meeting	70% refund
Drop after the second class meeting	30% refund
Drop after the third class meeting	0% refund
Part of Term*	5-9 week course
Drop <b>prior</b> to the start of the first class meeting	100% refund
Drop after the first class meeting	70% refund
Drop after the second class meeting or later	0% refund
Part of Term*	2-4 week course
Drop <b>prior</b> to the start of the first class meeting	100% refund
Drop after the first class meeting	70% refund
Drop after the second class meeting or later	0% refund
Part of Term	1 week course
Drop <b>prior</b> to the start of the first class meeting	100% refund
Drop on/by the first class meeting	70% refund
Drop on/by the second class meeting	0% refund

\*For online classes a class meeting refers to the Monday of each week of the class. Hence the first class meeting would be the first Monday when the class is scheduled, the second Monday the second class meeting, etc.