Hazardous materials are substances that are either flammable or combustible, explosive, toxic, noxious, corrosive, oxidizable, an irritant, or radioactive. Some hazardous materials accidents will be minor and only involve the immediate evacuation of a site. Others may be large enough to necessitate relocating all students, staff, and other persons to either a safer location on campus or to an evacuation area away from the campus.

The nature, severity, and potential for health injury of the hazardous materials accident will determine the type of response required. Whatever the severity of the hazardous materials accident, College personnel should not attempt to take it upon themselves to remove a known or possibly hazardous chemical or substance.

- Be aware of the chemical and avoid contamination.
- Notify the Director of Real Estate Operations of type of spill if known and location of spill.
- Isolate the area. Re-locate students/staff to safe areas if necessary. If necessary, follow evacuation procedures.
- If the nature of the chemical accident poses an immediate health hazard or potential for explosion or destruction of property, the Director of Real Estate Operations will notify 911 and will activate the CBS Watchman Alert System.
- If the substance should pose an ecological hazard by entering the storm drain system or by a major ground leak, we are required by law to immediately contact the authorities through 911.

Biohazard - Shelter-in-Place

Shelter-in-place may be necessary due to chemical, biological, or radiological contaminants released accidentally or intentionally into the environment.

If it is deemed safer to stay indoors versus evacuation, procedures are as follows:

- Alert staff, faculty, and students via CBS Watchman Alert System.
- Follow reverse evacuation procedures to bring all persons on campus indoors, if necessary.
- Do not allow anyone to leave the campus.
- Close and lock all windows, exterior doors, and any other openings to the outside.
- If there is danger of explosion, close window blinds.
- Turn off all fans, heating, and air conditioning systems.
- Gather essential disaster supplies such as nonperishable food, bottled water, batterypowered radios, first aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
- Select interior room(s) above the ground floor, with the fewest windows or vents, i.e., offices, large storage closets, utility rooms, and restrooms.
- Bring everyone into the rooms. Shut and lock the doors.