



TRUTH. TRAINING. TRANSFORMATION.

College of Biblical Studies Formal Student Complaint Form

This form should **not** be used for:

- Academic Appeals including
 - Academic Suspension/Dismissal
 - Satisfactory Academic Progress
 - Grade Appeal
- Financial Aid Appeals including
 - General Refund Policy
 - Scholarship Appeal

This form should **not** be used for

- ADA Complaints
- Discrimination Complaints
- Sexual Harassment Complaints

Student's Information

Name: _____ Date: _____

Email: _____

Student ID: _____ Phone: _____

Address: _____

Street Address

Suite #

City

State

ZIP Code

Student's Account

Please give a detail account regarding your complaints (use attached sheet if needed):

Official Use Only

Action: _____ Date: _____

CBS Representative: _____ Title: _____

Print Name

Signature

