

Copy A – Company Copy

Note: In order to conduct a background check, you must first provide applicant with the Disclosure Of Intent To Obtain Background Check to sign prior to having the applicant complete and sign this Authorization To Obtain Background Check.

Applicant Information (Print Clearly)				
Client Company Name (Legal Name)				
<i>Note: Provide your full name as shown on your driver's license. This information is requested by Insperity Employment Screening to ensure the correct information is obtained from the related courts and agencies.</i>				
First Name	Middle Name	Last Name	Social Security Number	
Other Names(s) Used		Date of Birth (mm/dd/yyyy)	Driver's License Number	Driver's License State
Current Mailing Address			County	
City			State	ZIP Code

Authorization
<p>Consistent with the written disclosure and Summary of Your Rights Under the Fair Credit Reporting Act provided to me, I consent to and authorize the procurement of a consumer and/or investigative consumer report ("Report") by Insperity* and the Client Company listed above, or any Client Company to which I may subsequently apply in the next 90 days as part of the pre-employment background investigation and if hired, at any time during my employment. If I am seeking employment in a corporate position with Insperity, I also authorize Insperity to share the Report and/or the results of such Report with any customer to whom I may be assigned. Reports will be obtained from Insperity Employment Screening, 1300 Rollingbrook Street, Suite 300, Baytown, TX 77521, 800-364-7770. Internet address: insperity.com/services/employment-screening. Insperity Employment Screening's privacy policy is located at insperity.com/privacy-policy.</p>

Applicant Signature	Date Signed (mm/dd/yyyy)
Parent/Guardian Signature if Applicant is a Minor (under age of 18)	Date Signed (mm/dd/yyyy)

Arkansas, California, Minnesota and Oklahoma Applicants Only	<p>To receive a free copy by regular mail of any consumer or investigative consumer report obtained, please indicate by checking this box. <input type="checkbox"/></p> <p>To receive that report via email, please provide your email address:</p> <p>_____</p> <p>For CA applicants, a summary of the consumer rights provisions of California Civil Code Section 1786.22 is provided herewith.</p>
Minnesota Applicants Only	You may make a written request to the consumer reporting agency for information on the nature and scope of a consumer report prepared.
Massachusetts and New Jersey Applicants Only	You have the right to have a copy of the investigative consumer report upon request.
New York Applicants Only	<input type="checkbox"/> By checking this box, I acknowledge receipt of a copy of Article 23-A of the New York Correction Law. Upon your request, you will be informed whether or not a consumer or investigative consumer report was requested, and if such a report was requested, the name and address of the consumer reporting agency furnishing the report. You further understand that you may review and receive a copy of any report by contacting the consumer reporting agency.
Washington (DC) Applicants Only	You have the right to request from the consumer reporting agency a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.
California, Colorado, Connecticut, Illinois, Maryland, Nevada, New York City (NY), Oregon, Philadelphia, Vermont and Washington Applicants Only	<input type="checkbox"/> By checking this box, I understand and acknowledge that Insperity and/or Client Company will not obtain information about my credit worthiness, credit standing, or credit capacity unless the information is substantially job-related and the reasons for using the information are disclosed to me in writing, or the information is required by law.

Insperity refers to any of the Insperity entities, including its subsidiaries.

Copy B – Applicant Copy

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Applicant Information (Print Clearly)				
Client Company Name (Legal Name)				
<i>Note: Provide your full name as shown on your driver's license. This information is requested by Insperity Employment Screening to ensure the correct information is obtained from the related courts and agencies.</i>				
First Name	Middle Name	Last Name	Social Security Number	
Other Names(s) Used		Date of Birth (mm/dd/yyyy)	Driver's License Number	Driver's License State
Current Mailing Address			County	
City			State	ZIP Code

Authorization

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